



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 AUGUST 2020 - 30 NOVEMBER 2020

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Dwayne Johnson
Chief Executive

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact	Page No
Adult Social Care - Residential & Nursing Care Sector	Neil Watson neil.watson@sefton.gov.uk Tel: 0151 934 3744	1
Persistent Pupil Absence Working Group Final Report	Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254	1
Southport Market	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315	1
Sefton Council - Sandway Homes Limited	Stephan Van Arendsen stephan.vanarendsen@sefton.gov.uk Tel: 0151 934 4081, Dwayne Johnson dwayne.johnson@sefton.gov.uk	1
Provision of Glass Wheeled Bins	Gary Berwick gary.berwick@sefton.gov.uk	1
Southport Theatre and Convention Centre	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315	1
Crosby Flood and Coastal Defence Scheme	Mark Shaw mark.shaw@sefton.gov.uk	1
Procurement of Bulk Print & Hybrid Mail Solution	Stephen O'Brien stephen.o'brien@sefton.gov.uk Tel: 0151 934 3393	1
Disposal of Land of the former Meadows Site, Sandbrook Road, Ainsdale	Steve Metcalf steve.metcalf@sefton.gov.uk	1
Financial Management 2020/21 to 2022/23 and Framework for Change - Issues Arising from COVID-19 - September Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	1
Revenue and Capital Budget Update 2020/21 - September	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	1
Revenue and Capital Budget Update 2020/21 - October	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	1
Financial Management 2020/21 to 2022/23 and Framework for Change - Issues Arising from COVID-19 - October Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	1
Financial Management 2020/21 to 2022/23 and Framework for Change - Issues Arising from COVID-19	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	1

- November Update		
Revenue and Capital Budget Update 2020/21 - November	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	1

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adult Social Care - Residential & Nursing Care Sector To provide an update on the project agreed at September 2019 Cabinet and to make recommendations on proposed next steps.			
Decision Maker	Cabinet			
Decision Expected	3 Sep 2020 Decision due date for Cabinet changed from 30/07/2020 to 03/09/2020. Reason: The findings of the first stage of the project and the associated proposed report are still being considered internally			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Officers and Key Stakeholders.			
Method(s) of Consultation	Meetings and Emails.			
List of Background Documents to be Considered by Decision-maker	Adult Social Care - Residential & Nursing Care Sector			
Contact Officer(s) details	Neil Watson neil.watson@sefton.gov.uk Tel: 0151 934 3744			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Persistent Pupil Absence Working Group Final Report To present formally the final report of the Persistent Pupil Absence Working Group.
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Decision Maker	Cabinet Council			
Decision Expected	5 Nov 2020 19 Nov 2020 Decision due date for Cabinet changed from 30/07/2020 to 05/11/2020. Reason: the Working Group has been unable to complete its review due to the Covid-19 pandemic and cessation of working group and Overview and Scrutiny Committee meetings			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Interim Director of Children's Social Care and Education.			
Method(s) of Consultation	Meetings and emails.			
List of Background Documents to be Considered by Decision-maker	Persistent Pupil Absence Working Group Final Report			
Contact Officer(s) details	Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Southport Market Future Options for Southport Market
Decision Maker	Cabinet
Decision Expected	3 Sep 2020 Decision due date for Cabinet changed from 30/07/2020 to 03/09/2020. Reason: due to the current circumstances with Covid19 the report submission date has been pushed back. The business case will be updated taking into account the current and potential future impact.

Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Fully exempt (Part 3)			
Wards Affected	Dukes			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Officers, public, stakeholders, Cabinet Members			
Method(s) of Consultation	Through Sefton Council's Public Engagement and Consultation Panel			
List of Background Documents to be Considered by Decision-maker	Southport Market			
Contact Officer(s) details	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sefton Council - Sandway Homes Limited This report will provide an update on the Business Plan and operational activities for Sandway Homes Limited			
Decision Maker	Cabinet			
Decision Expected	3 Sep 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Fully exempt (Part 3)			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Not applicable			
Method(s) of Consultation	Not applicable			

List of Background Documents to be Considered by Decision-maker	Sefton Council- Sandway Homes Limited
Contact Officer(s) details	Stephan Van Arendsen stephan.vanarendsen@sefton.gov.uk Tel: 0151 934 4081, Dwayne Johnson dwayne.johnson@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Provision of Glass Wheeled Bins To seek authorisation to enter into a procurement arrangement for glass recycling wheeled bins			
Decision Maker	Cabinet			
Decision Expected	3 Sep 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Not applicable			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Provision of Glass wheeled bins			
Contact Officer(s) details	Gary Berwick gary.berwick@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Southport Theatre and Convention Centre Options paper for the Southport Theatre & Convention Centre
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Decision Maker	Cabinet			
Decision Expected	3 Sep 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Dukes			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Cabinet Member – Regeneration and Skills			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Southport Theatre & Convention Centre			
Contact Officer(s) details	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Crosby Flood and Coastal Defence Scheme Sefton Council are developing a business case in partnership with United Utilities and the Environment Agency to secure funding (£15-£20M) to undertake a scheme in Crosby to reduce risks associated with coastal change and surface water flooding. The preferred scenario(s) and funding options will be presented to Cabinet for approval.</p>
Decision Maker	Cabinet
Decision Expected	<p>3 Sep 2020 Decision due date for Cabinet changed from 30/07/2020 to 03/09/2020. Reason: The business case for the project continues to evolve and requires more time to seek confirmation of match funding from partner organisations. This formal report will be presented to Cabinet later in 2020 once these issues have been worked through</p>

Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Blundellsands; Manor; Victoria			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Informal Cabinet; Cabinet Member - Health and Wellbeing; North West Regional Flood and Coastal Committee; Merseyside Strategic Flood Partnership; Sefton Capital Finance Team; Sefton Council Planning Department; Sefton Council - Coast Task Group; and Sefton Council Capital Investment Group (SCIG)			
Method(s) of Consultation	Public consultation covering strategic options was undertaken 15th July to 16th September 2019 as part of the Crosby Coastal Park Vision. A subsequent consultation will run when the planning application is submitted.			
List of Background Documents to be Considered by Decision-maker	Crosby Flood and Coastal Defence Scheme			
Contact Officer(s) details	Mark Shaw mark.shaw@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Procurement of Bulk Print & Hybrid Mail Solution To set out the background to the Council's current bulk print and mail arrangements; and to propose a procurement route for a new bulk print and hybrid mail contract.			
Decision Maker	Cabinet			
Decision Expected	3 Sep 2020			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			

Wards Affected	All Wards
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services
Persons/Organisations to be Consulted	Head of Strategic Support
Method(s) of Consultation	Meetings, discussions and scoping with stakeholders
List of Background Documents to be Considered by Decision-maker	Procurement of Bulk Print & Hybrid Mail Solution
Contact Officer(s) details	Stephen O'Brien stephen.o'brien@sefton.gov.uk Tel: 0151 934 3393

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Disposal of Land of the former Meadows Site, Sandbrook Road, Ainsdale To seek Cabinet approval to a conditional contract for the disposal of land at the former Meadows Site to the rear of Sandbrook Road, Ainsdale.			
Decision Maker	Cabinet			
Decision Expected	3 Sep 2020			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Fully exempt (Part 3)			
Wards Affected	Ainsdale			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Executive Director Adult Social Care and Health; Executive Director of Corporate Resources and Customer Services; and Head of Economic Growth and Housing			
Method(s) of Consultation	Meeting and e mails			
List of Background Documents to be Considered by Decision-maker	Disposal of Land of the former Meadows Site, Sandbrook Road, Ainsdale			

Contact Officer(s) details	Steve Metcalf steve.metcalf@sefton.gov.uk
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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2020/21 to 2022/23 and Framework for Change - Issues Arising from COVID-19 - September Update An update of the financial impact of COVID-19 on the Council in 2020/21 and future years, including funding being made available.			
Decision Maker	Cabinet			
Decision Expected	3 Sep 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2020/21 to 2022/23 and Framework for Change - Issues Arising from COVID-19 - September Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue and Capital Budget Update 2020/21 - September Budget Monitoring Position for Revenue and Capital (based
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	on July 2020)			
Decision Maker	Cabinet			
Decision Expected	3 Sep 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Update 2020/21 - September			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue and Capital Budget Update 2020/21 - October Budget Monitoring Position for Revenue and Capital (based on August 2020)			
Decision Maker	Cabinet			
Decision Expected	1 Oct 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			

Scrutiny Committee Area	Regulatory, Compliance and Corporate Services
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Update 2020/21 - October
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2020/21 to 2022/23 and Framework for Change - Issues Arising from COVID-19 - October Update An update of the financial impact of COVID-19 on the Council in 2020/21 and future years, including funding being made available.			
Decision Maker	Cabinet			
Decision Expected	1 Oct 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			

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Decision Maker	Cabinet			
Decision Expected	5 Nov 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue and Capital Budget Update 2020/21 - November Budget Monitoring Position for Revenue and Capital (based on September 2020)			
Decision Maker	Cabinet			
Decision Expected	5 Nov 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
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